DIBRUGARH UNIVERSITY
DIBRUGARH

No: DU/Ex/ CoE/ OEMS/2020/ 3883 Date: 2/11/2020

Circulated through e-mail and Dibrugarh University website only

To,
The Principals/Heads
All the affiliated/permitted colleges/institutes under Dibrugarh University offering B.A./B.Sc./B.Com Programmes under CBCS mode

Sub: online registration for the 1st semester B.A., B.Sc. & B.Com. Programmes *under CBCS mode* for the academic session 2020-2021.

Sir/Madam,

I like to inform you that the **online registration** for the 1st semester B.A., B.Sc. & B.Com. Programmes *under CBCS mode* will start from **05/11/2020.** The bona-fide students shall have to register themselves into a programme by following the instructions given in the **Instruction Page**. Please note that, the registration process will be closed on **25/11/2020** at 5.00 p.m. and after that no application can be accepted under any circumstances. The students need not submit any printed copy of the application form to the University.

In the above context, we would like to request you to instruct all the 1st semester (CBCS) students of your college/ institute **to go through the instructions very carefully** before submitting the online application form for registration. After successful submission of the online application forms by the students, the respective colleges/ institutes need to verify the data entered by their students. If the entered data is found to be correct, then the college/institute will approve the online application forms of the individual students by clicking the specified 'Approved'/ 'Not-Approved' button available in the drop-down menu of the OEMS software. If any discrepancy is detected in respect of any student by the college/institute, then clicking on 'Not-Approved' button will send a SMS to the concerned student asking him/her to contact immediately the Principal of the college/ Head of the Institute for necessary rectification of the discrepancy.

Only non-domicile students from Assam whose online applications are approved by the college/ institute will be able to pay the Registration Fees of **Rs.350/-** (Rupees three hundred fifty only). The registration fees of domicile students from provincialized Colleges/Institutes Assam will be waived as per the notification vide Ref No. AHE/639/2018/16 dated 10th June, 2020 of Higher Education Department, Government of Assam. Such domicile students' online applications are also needed to be approved by the college/ institute.

Helpline numbers are available in the Instruction Page of the OEMS software. Further, the Principal of the College or the Head of the Institution may contact the System Administrator of Dibrugarh University at his email id sadiq@dibru.ac.in for any technical query.

The required URL to open the Registration Page to enroll into a programme by the students is as follows –

https://dibruexam.in

The above link will be provided in the home page of DU website as well.

Important dates:

The Registration Page will be

active on **05/11/2020** from **03:00 p.m.** onwards

closed on **25/11/2020** at **11:55 p.m.**

Tentative schedule of activities for registration:

Last date for online form submission by individual student	: 23/11/2020
Last date for college/ institute to verify & approve the online forms	: 24/11/2020
Last date for online payment of registration by the students	: 25/11/2020

It is advisable on the part of the college/ institute **to verify the students' online forms** from the day one **on a daily basis** in order to avoid the last minute hassle and rush.

The log-in username, password and the link to open the pages for the colleges/ institutes will be the same as sent to you last year for the dibruexam.in web portal.

Issued with due approval.

With best wishes and regards,

Yours truly,

02/11/2020

(Dr. P.K. Kakoty)
Controller of Examinations
Dibrugarh University

Memo No: DU/Ex/ CoE/ OEMS/2020/ 3884 – 93 Date: 2/11/2020

Copy to –

1. The Hon'ble Vice-Chancellor, D.U. for favour of his kind information.
2. The Registrar, D.U. for information.
3. The Joint/ Dy. Controller of Examinations i/c (C & A), DU for information.
4. The Joint Registrar (Academic), DU for information.
5. The Deputy Registrar (F&A), DU for information.
6. The Assistant Controller of Examinations, DU for information
7. The System Administrator, EDPS Section, DU for information and necessary action.
8. The Programmer, DU, for information and with a request to upload the letter in the University website.
9. The Section Officer, Certificate, Registration & Migration, DU for information & necessary action.
10. Office File.

02/11/2020

(Dr. P.K. Kakoty)
Controller of Examinations
Dibrugarh University