



OFFICE OF THE PRINCIPAL
DIBRUGARH H.S. KANOI COLLEGE

Estd.: 1945

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Ref. No. DHSK/ Notice /2020/ 7376

Date: 22.07.2020

From: Dr. Sashi Kanta Saikia,
Principal/ DDO
DHS Kanoi College

NOTICE

This is for information of all the teachers of D.H.S.K. College, Dibrugarh that the tenure of the teachers' representatives to the Governing Body of the last session has ended on 31/05/2020. Keeping in view of the present situation because of the outbreak of COVID 19, and on the basis of the suggestions received from the teachers and considering the feasibility, it has been decided to hold the election/selection of the teachers' representatives to the Governing Body in online mode as per the following schedule.

Sl. No.	Activities/particulars	Date and time	Remarks
1	(a) Availability of nomination paper in college website (b) Submission of nomination paper	23/07/2020 to 26/07/2020 (up to 1 pm of 26/07/2020)	Online mode
2	Scrutiny of nomination papers	27/07/2020 at 11 am	Principal's Office
3	Withdrawal of nomination papers	28/07/2020 (up to 12 noon)	Online mode
4	Election (if required)	29/07/2020 (from 11 am to 1 pm)	Online mode
5	Counting/declaration of result	29/07/2020 at 1-30 pm	Online mode

Note:

- (1) The format of nomination papers will be available in the college website (www.dhsk.org) from 23.07.2020 to 26.07.2020 (up to 1 pm of 26.07.2020). The candidates will download the format of nomination paper and after doing all formalities of the nomination paper, the same will have to be submitted through e-mail of the candidate to the official mail of the college (principal_dhsk@hotmail.com).
- (2) To withdraw nomination paper, the candidates will have to submit application to the office of the undersigned through e-mail or send photocopy of their application through whatsapp to the Principals' registered mobile number (9435030404).
- (3) To cast the votes, a link will be provided to all the teachers through message/e-mail with a voter slip number to their registered mobile numbers.
- (4) Secrecy will be maintained strictly during the course of election/selection.
- (5) If any candidate wishes to submit nomination paper in offline mode, then they may come to the office of the undersigned within the stipulated date and time to submit the same in the box to be kept in the Principal's room.

For smooth conduct of the election/selection process of the Teachers Representatives to the Governing Body of the college, an election committee has been constituted as under.

Dr. S.K. Saikia, Principal & Secretary	-	Chairman
Mr. N. Mahela, Vice Principal	-	Member
Dr. P.D. Goswami, Academic Coordinator	-	do
Dr. M. Sarma, Coordinator, IQAC	-	do
Dr. A. K. Dutta, HoD, Maths	-	do
Dr. J.P. Phukan, Coord. Students Relation	-	do
Mr. A. Sah, Head Assistant	-	do

Copy to:

1. Person concerned.
2. Vice-Principal.
3. Academic Coordinator.
4. Coordinator, IQAC.
5. Head Assistant.
6. Office file.

Principal & Secretary
DHSK College, Dibrugarh
Principal
D.H.S.K. College
Dibrugarh-786001 (Assam)
22/7/20